

# **UNDER CERTIFICATE OF POSTING**

## **ENQUIRY OF MATERIALS**

### **SOUTHERN POWER DISTRIBUTION COMPANY OF TELANGANA LIMITED**

**From:**

The Superintending Engineer  
Operation/TGSPDCL,  
Cybercity -509 001.

**To,**

**Enquiry No. SE/Op/Cybercity/Tech/Enq P- 16 /25-26, /D. No. 4851/25-26 , Date:  
04.02.2026.**

Sir,

Sub: Enquiry for supply of **1) Aluminium Tail Pad Clamps For AB Switch (SAB00005) & 2) Aluminium Pad Clamps For AB Switch (SAB00006) -Reg.**

Sealed tenders are invited in triplicate for supply of **1) Aluminium Tail Pad Clamps For AB Switch (SAB00005) & 2) Aluminium Pad Clamps For AB Switch (SAB00006)**, which should reach this office before **5 PM on 10.02.2026 and the tenders will be opened in this office on 11.02.2026 at 15:00 Hrs** in the presence of the authorized representative who may desire to be present. The Tender Cover should have the following Superscription "TENDER FOR SUPPLY OF 1) Aluminium Tail Pad Clamps For AB Switch (SAB00005) & 2) Aluminium Pad Clamps For AB Switch (SAB00006).

against **SPECIFICATION NO.SE/Op/Cybercity/Tech/EnqP-16/25-26/D.No.4851/25-26,Dt:  
04.02.2026**

towards FULL EARNEST MONEY DEPOSIT ENCLOSED, VALIDITY OF THE ORDER IS FOR 90 DAYS

IF ANY OF THE ABOVE THINGS ARE NOT SUPERSCRIBED ON THE SEALED COVER THE TENDER WILL BE RETURNED UN-OPENED.

The following are the terms and conditions:

#### **1. VALIDITY:**

Tenders should be kept valid and open for acceptance for a period of 90 days counting from the date of opening of the tender. The tenders should indicate the validity for a period of 90 days from the date of tender opening. The tenders should indicate the validity period on the cover itself and the offers giving a lesser period of validity then one indicated in the Specification (i.e) liable to return un-opened at the discretion of TELANGANA SOUTHERN POWER DISTRIBUTION COMPANY LIMITED.

#### **2. DELIVERY:**

Preference will be given for the supplies from ready stocks to be delivered in a week's time in case if the materials can not be supplied from ready stocks the tenders should specifically indicated the date of commencement of delivery and date of completion The deliveries should be guaranteed against penalty OR Ex-stock to be delivered immediately on receipt of purchase order.

#### **3. PENALTY FOR LATE DELIVERY:**

The delivery period as per agreed delivery schedule shall be deemed to the essence of the contract in case of delay in delivery of materials at destination beyond the agreed delivery schedule penalty will be levied, failure of the supplier to deliver the goods within the stipulated period set out in the contract will attract Penalty @ 0.5% per week of delay on the value of the undelivered portion, subject to a maximum of 5% of the cost of the undelivered portion within the schedule time. If the period of delay exceeds the specified maximum, the purchaser may consider termination of the contract.

- 1) For penalty the number of days of delay would be rounded off to the nearest week and interest calculated accordingly.
- 2) Materials/equipment which are not acceptable quality or are not confirming to specification would be deemed to be not delivered.
- 3) The penalty specified as above shall be levied and would be adjusted against bills to be tendered by the supplier.

#### **4. PRICE:**

The prices should be firm and should include customs, import duties, insurance charges, Control Terminal and other taxes if any and freight up to destination, packing charges etc., percentage of sale tax and Excise duty that will be charge extra should be clearly indicated. Rates offered with price variations clause are not acceptable. The materials should be sent freight paid to destination.

#### **5. RESPONSIBILITY OF THE TENDERER FOR LOSS/DAMAGE:**

Loss of damage external damages and shortage that are prima-facie the result or rough handling in transit or due to defective packing will be intimated within a fortnight of the receipt of materials Internal defects damages or shortage or any internal parts which cannot ordinarily be detected on a superficial visual examination touch due to pad handling in the transit or defective packing would be intimated within 2 months from the date of receipt of the articles. In either case the damaged or defective materials should be replaced by you free of cost. If no steps are taken within 15 days of receipt of intimation of defects or such other reasonable time as the TGSPDCL may deem proper to afford, the TGSPDCL may without prejudice to its other rights & remedies cause to be repaired or rectified the defective material or replace the same & recover the expenditure incurred therefore from the deposit such as Earnest Money, Security deposit and performance BG or other monies available with the TGSPDCL or by resorting to legal action.

For the purpose of any legal construction the material shall be deemed to pass to the TGSPDCL ownership at the Decimate on Railway station where they are delivered and accepted.

#### **6. AWARD CRITERIA:**

The Purchaser will award the contract to the successful Bidder / Bidders whose bid determined to be substantially responsive. Normally negotiations will be held with responsive L1 to explore the possibility of a further reduction in price. Failure of the successful bidder to comply with the above requirement will entail cancellation of the award and liable for block listed by TGSPDCL.

#### **7. TEST CERTIFICATE:**

The certificate furnishing the manufactures actual test results of the equipment offered should be forwarded to Superintending Engineer Operation, Cybercity and got approved as soon as dispatches made. The materials will be rejected if the test results are not satisfactory.

#### **8. GUARANTEE:**

The materials shall be guaranteed for satisfactory Operation for a period of not less than 12 months from the date of commissioning or 18 months from the date of receipt of materials by the consignee whichever is earlier. Any defects discovered during this period shall be rectified free of any charges.

#### **9. PAYMENT:**

- 1) 100% payment will be made within 30 days of the date of receipt of goods in good condition duly certified by the consignee.
- 2) The 100% payment mentioned above is subject to the condition that the supplier should furnish in advance an approved Bank Guarantee / a Demand Draft to the extent of 10% of the contract price covering a period of 6 months over and above the period of performance guarantee against defective supplies etc., and submit the same to the undersigned for acceptance.
- 3) The performance guarantee to be executed in accordance shall be furnished on a stamp paper of value of Rs.100/- Bank Guarantee shall be extended suitably in case the equipment/

material is found defective within guarantee period the defective portion or whose of equipment so replaced or renewed should give satisfactory performance till the expiry of 6 months from the date of guarantee period whichever is later.

- 4) Payment for the materials supplied will be made by cheque on any schedule bank at the head quarters of the paying officer.
- 5) **Applicability of Income Tax Deducted at Source (TDS) on Purchase of Goods by TGSPDCL U/S 194Q w.e.f. 01-07-2021.** Any person being a buyer who is responsible for paying any sum to any resident (hereafter in this section referred to as the seller) for Purchase of any goods of the value or aggregate of such value exceeding fifty lacks rupees in the seller or at the time of payment thereof by any mode, whichever is earlier, deduct an amount of equivalent to 0.10% of such sum exceeding fifty lack rupees as Income Tax.

#### **10. EARNEST MONEY DEPOSIT / BID SECURITY:**

The Earnest Money Deposit of **2% (Rs.2,730/-)** of the value of materials may be sent in the form of crossed Demand Draft drawn on any State Bank of Hyderabad or Schedule Bank payable at State Bank of Hyderabad at Cybercity in favor of TGSPDCL / Hyderabad along with the quotation The fact of having enclosed the demand draft may be specified on the cover or otherwise the tender will be returned unopened.

1. Earnest Money Deposit will be refunded in the case of un-successful tenderers after finalization of tenders.
2. Earnest Money Deposit will be adjusted toward the security deposit in the case of successful tenderers.
3. Earnest Money Deposit will be forfeited if the successful tenders fail to pay the security deposit within (15) days of placing the orders or if the terms of the outer are varied of any matter during the validity period or any other breach of the tender during the validity period.
4. The suppliers are requested to clearly note that the payment of the Earnest Money Deposit or Security Deposit will not be waived in case of any firm.
5. The tenders may deposit with the TGSPDCL permanent fixed deposit of rupees Twenty Five Thousand as Security Deposit in the shape of Cash. Government securities in the form of Bank Guarantee in live of cash valid for a period of three years in the form with an agreement (proforma will be furnished on requisition) constituting the said sum as security for due compliance with the obligations under taken in tenders submitted by a tenderer. No interest will be payable on such amount such tenders shall be entitled to submit tenders any to have them considered without payment security deposit with each tender separately THEY NEED ONLY REFER TO THE LATE DEPOSIT DATE OF ACCEPTANCE AND FURNISH PARTICULARS THERE OF.
6. The Earnest Money Deposit should be remitted only in the form of Demand Draft other mode of payment i.e. in the form of cheque of any slips etc, are not acceptable to this office.
7. The Bid Security may be forfeited:
  - a. If a Bidder:
    - i. Withdraws its bid or alters its prices during the period of bid validity specified by the Bidder on the Bid Form, or
    - ii. Does not accept the correction of errors.
    - iii. Offers post Bid rebates, revisions or deviations in quoted prices and / or conditions or any such offers which will give a benefit to the Bidder over others will not only be rejected outright but the original Bid itself will get disqualified on this account and the Bidder's BID SECURITY will be forfeited.
  - b. In the case of a successful Bidder, if the fails to sign the contract.
8. In cases where the Bid Cover Contains superscription of having furnished Bid Security by way of DD but if the same is not found within, such Bids will be rejected and bidder will run the risk of being banned.

#### **11. PERFORMANCE SECURITY:**

Successful tenders should furnish a security deposit of 10% of the total accepted contract value for proper fulfillment of the contract which will include the condition of the guarantee period. This will

not be waived in case of any firm. However in live of Security Deposit TGSPDCL may accept approved bank guarantee for such sum covering a period of 6 months over and above the guarantee period. The PSD should be in the form of a banker's cheque, crossed Demand Draft or Pay Order. Exchange commission for issue of Bank Draft will be to the account of the supplier

## **12. ACCEPTANCE:**

The quantities shown in the Specification are subject to variation it is not binding of TGSPDCL to accept the lowest rate of any tender. TGSPDCL reserves the right to reject any or all the tenders without assigning any reasons whatsoever. The TGSPDCL reserves the right to place order for individual items with different and revising the quantities at the time of placing the order of and ordering of more materials during the tendency of the order at the accepted rates. The Orders for the items may be split up between different tenders to facilitated quick delivery of the materials required. The TGSPDCL also reserves the right in not intimating in any reasons for acceptance or rejection of any particular tenders. The TGSPDCL also reserves the right to vary the ordered quantity at the time of award.

## **13. CLEARING OF DOUBT:**

If the tenderer has any doubt about the meaning of any portion of this specification, he should at once, obtain the required clarification/information in writing from the Superintending Engineer/Op./TGSPDCL/Cybercity.

- 14.** Copy of Income Tax, Sales Tax & Turnover Tax certificates for the year 2022-23 or the latest one may be produced along with the tender.
- 15.** Telegraphic Quotations are not acceptable to this office.
- 16.** The tenders should be submitted in schedule time and date tenders that are received after due date and due time they are liable to be rejected. This office will not be responsible for any delay in submitting the tenders by the suppliers including postal or other delays not be responsible for any delay in submitting the tenders by the suppliers including postal or other delays.
- 17.** Where any plant machinery or other materials by the tenders if found defective in whole or in part within the guarantee period he will be intimated of the same. He should take immediate steps or rectify the defects or to replace the defective material. If no steps are taken within (15) days of receipt of intimation of defects or such other reasonable time as the TGSPDCL may deem proper to afford the board may without prejudice to its other rights & remedies cause to be repaired or rectified the defective materials or replace the same and recover the expenditure incurred therefore from the deposit such as security deposit & performance or other monies are variable within Board or by resorting to legal action.

The defective portions or whole of the plant so replaced or renewed should give satisfactory performance till the expiration of 6 months from the date of such replacement of renewal or until the end of guarantee period whichever may be the later.

- 18.** The Southern Power Distribution Company Limited will not make any arrangement for procurement of raw material. The tender should make his own arrangements for procurement of raw materials.
- 19.** The Earnest Money Deposit, Security Deposit and other forms of deposits etc, remitted by the firms to Telangana Southern Power Distribution Company Limited will not bear any interest whatsoever.
- 20.** The required samples leafier and drawing if any, should be submitted along with the tender otherwise the tender will be liable to over looked.
- 21.** Post tender correspondence which will effect the price quoted by the tender will not be entertained.
- 22.** The material should reach the destination without damages. The suppliers, whenever he dispatches material to a consignee, shall prepare the following information in the form of a packing slip in a quadruplicate and send the same to the consignee and obtain his acknowledgement on the same. The consignee will return to the supplier on copy of the packing slip with his remarks the form of the packing shall be as follows:

- i. Purchase order No. and Date.

- ii. Quantity allotted to the stores & Rate applicable.
- iii. Quantity so far supplied to the stores & the rate applied.
- iv. Quantity now applied and the rate applied.
- v. Total quantity supplied under the purchase order with rates applied.
- vi. Programme for supplying of balance quantity to the stores.
- vii. Instruction booklets & Maintenance manuals along with equipments shall also be supplied.
- viii. All the materials shall be of the best class & shall be capable of satisfactory operation.

The supplier shall invariably send to the purchase officer a copy of the delivery challan whenever materials are consigned.

23. The Tenderer should furnish full particulars regarding supplies of materials in the circle of TGSPDCL.
24. All and any disputes or difference arising out of touching order shall be decided only Court or Tribunals situated in Cybercity. No suit or other legal proceeding shall be instituted elsewhere.
25. Royalties & Patents: All royalties for a patents or the charges for the use or infringement there of that may be involved in the contract shall be deemed to be included in the tendered prices. The tender shall protect the TGSPDCL against any claims there or.
26. The tenderers should strictly co-firm to the conditions mentioned above. Any tender not strictly formity with the notified conditions are liable to be similarity rejected.
27. All Schedules should be duly filled in but not necessarily in the form sheets attached to the specification.
28. Schedule of materials.

Sl. No.	Description	Qty	Destination:
1	Schedule Enclosed	600	Asst. Divisional Engineer/ Ranga Reddy stores

Note:

1. Price should be firm
2. FOR Destination rates should be quoted.
3. Full Technical particulars along with descriptive literature should accompany the tender samples should invariable be furnished along with tender. Otherwise the tender will be over looked.
4. Clear acceptance to the Security deposit and penalty clause should be furnished in the tender.
5. Percentage of Sales tax that will be charged extra should invariably be mentioned.
29. Purchaser may vary the quantity during the execution of contract
30. The material must be supplied to Ranga Reddy District stores
31. Bidder shall quote a minimum of at least 20% of the total quantity indicated in the bid.
32. The following instructions may please be noted:-
  1. **Tender Bid should be submitted along with sample other wise tender will be rejected. On Samples firm name must be written with Permanent marker. Samples will be returned after 1 month from the finalization of tenders, otherwise will be handed over to Stores.**
  2. The quality of the sample also will be considered for awarding the Purchase Order. If sample of L1 firm is not satisfactory, L2 or L3 samples also considered at proportional price.
  3. **The offer should be sent in prescribed form. No deviation from the terms & conditions are allowed.**
  4. The tender covers properly sealed should be dropped in Tender box at Circle Office / Cybercity within time.
  5. The tenderers have to quote for materials as per the technical specification enclosed.
  6. The tender covers should be addressed to the Superintending Engineer / Operation Circle / TGSPDCL /Cybercity
  7. Tenders received after the due date and time will not be accepted.
  8. Form -III (A) indicating various items to be filled in by the tenderer is enclosed. The same should be filled in by the tenderer and submit along with the tender.

9. A price format (Form -III .B) for materials is also enclosed which should be filled in and submit along with the tender.
10. Vendors Registration copy shall be enclosed along with quotation.
11. The GST registration certificate and TIN number should be invariably insisted at the time of submission of the Bids/Tender/quotations.
12. The local purchase orders should clearly indicate the applicable rate of sales tax i.e., GST on the materials supplied by the supplier.
13. Prices should be firm. If prices are mentioned inclusive, exclusive of all taxes and duties percentage of taxes and duties applicable shall be clearly mentioned.
14. Full technical and guaranteed particulars along with descriptive literature should accompany the tender.
15. Clear acceptance of penalty. TGSPDCL payment terms & validity clause should be furnished in the tender.
16. Early delivery of material will be preferred.
17. Delivery period is with in 30 days from the date of order.
18. All the tenderers are requested to quote their rates in tender schedules only; they should not quote their rates in their letter head forms. This will be strictly observed and even after opening of tenders if it is found quoting the rates in their letter head forms, their quotations will be rejected.
19. The dual rates quoted by the contractors shall not be accepted.
20. The undersigned reserves the right to reject or cancel all the tenders without assigning any reason therefore.
21. The rate quoted by contractor should be one and i.e. for superior quality of material only.
22. The superscriptions on the bid cover along with the following particulars are to be submitted (If not Tender are liable for rejection)
  - i. Particulars of specification number
  - ii. Vendor registration No. & Its validity period (Xerox copy shall be enclosed)
  - iii. The GST registration certificate and TIN number should be invariably enclosed at the time of requisition of the Bids/Tenders/Quotations.
  - iv. The proof of details of payment of GST to the Commercial tax officer (latest)
  - v. The suppliers should clearly indicate the applicable rate of sales tax i.e. GST on the materials supplied by the supplier.
  - vi. Details of DD enclosed (amount DD. No. date)
  - vii. Due date and time for submission
  - viii. Date and time of opening and validity
  - ix. Whether 90 days validity offer Yes / No
  - x. Whether the delivery is as per schedule indicated \_\_\_\_\_ Yes/No.
  - xi. Whether the sample has been enclosed / sent \_\_\_\_\_ Yes/No.
23. **The DD for the bid specification cost to be enclosed in the bid itself**

**Sample must be submitted along with Bid otherwise Bid will not be considered for further processing of tenders.**

33. **Tender Opening Date:** Tenders will be opened at the office of the Superintending Engineer/Op./Cybercity on the date and time as specified therein the presence of such of those tenderers or their authorized representatives as may desire to be present. If tender opening day is declared as holiday by the Government the tenders will be received and opened on the next working day.
34. You are further informed that the TGSPDCL reserves the right to receipt or reject any or all the tenders received without assigning any reasons therefore. The T.G.S.P.D.C.L also reserves the right to split up the tender and place orders on more than one.

Yours faithfully,

**Sd/-**  
SUPERINTENDING ENGINEER,  
OPERATION, CYBERCITY

**FORM .III (A)**

**(TO BE FILLED IN BY THE TENDERER)**

- |    |   |   |
|----|---|---|
| 1  | Tender No.  | : |
| 2  | Specification No.   | : |
| 3  | Name of the Material.   | : |
| 4  | State your vendor registration No. for this item  | : |
| 5  | Type of Vendor registration (Regular / Composite)   | : |
| 6  | Quantity on enquiry   | : |
| 7  | Last Date and time for submitting of tender.  | : |
| 8  | Last Date and time for opening of tender.   | : |
| 9  | whether EMD is enclosed   | : |
| 10 | Are you prepared to furnish performance Bank<br>Guarantee @ 10 % if order is placed.                                  | : |
| 11 | Cost of specification whether remitted. Furnish details.  | : |
| 12 | Are you a local SSI Unit /Local unit.   | : |
| 13 | Have you indicated monthly wise delivery schedule.  | : |
| 14 | State whether prices are firm   | : |
| 15 | Whether F.D is included /Excluded   | : |
| 16 | Whether S.T is included /Excluded   | : |
| 17 | State whether TGSPDCL terms of payment are accepted   | : |
| 18 | Quantity offered for supply   | : |
| 19 | State for whether 90 days validity offered.   | : |
| 20 | Whether sample is enclosed  | : |
| 20 | Whether the material /equipment offered conforms to the<br>relevant TGSPDCL ISS a specifications and drawings.        | : |
| 21 | Whether you has executed orders of the TGSPDCL<br>previously for the items tendered now. Please give full<br>details. | : |
| 22 | Give similar details in respect of supplies made to other<br>DISCOMS  | : |
| 23 | Whether EMD exempted letter enclosed (if exempted)  | : |
| 24 | Whether GST registration certificate enclosed.  | : |
| 25 | Whether Income Tax Clearance Certificate enclosed.  | : |

**SIGNATURE OF THE TENDERER**

**FORM -III (B)**  
**SCHEDULE OF QUANTITY AND PRICE**

Sl. No.	Description of one material	Quantity required	Delivery schedule	Quantity offered by the tenderer	Firm price in Rs.	Free at Dist Stores		Excise duty	GST	Total value per unit	Discount if any	Remarks
						Ex. Works price for unit including packing	Forwarding freight and insurance					
1	2	3	4	5	6	7	8	9	10	11	12	13
1	Aluminium Tail Pad Clamps For AB Switch (SAB00005)	300 Nos	30 days									
2	Aluminium Pad Clamps For AB Switch (SAB00006)	300 Nos	30 days									

Note: - 1) Sample shall accompany with tender other wise tender will be rejected.

2) Multiple rates shall not be quoted against single specification of the material in the price schedule, if so tender will be rejected

3) Columns 1 to 4 are to be filled in by the T.G.S.P.D.C.L and the remaining columns are to be filled in by the tenderer.

4) Prices should be firm, if prices are mentioned inclusive / exclusive of all taxes & duties, Percentage of Taxes & duties applicable shall clearly be mentioned.

5) Full Technical particulars / User manual booklets along with descriptive literature should accompany the enquiry.

6) Delivery period **within 30days** from the date of receipt of purchase order.

SIGNATURE OF THE TENDERER

Sd/-  
SUPERINTENDING ENGINEER,  
OPERATION, CYBERCITY